

**The IQAC Core Committee of Digboi College attended the meeting**  
**held on 19.12.2014**

**1. Chairperson:**

Dr. Dip Saikia, Principal & Secretary

*[Signature]*  
19/12/14

**2. Special Invitee:**

Mr. H.N. Sarma, President G.B.

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19.12.14

**3. Co-ordinator:**

Sri Golap Kalita, HOD, Chemistry

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19.12.2014

**4. Senior administrative officers**

Sri Kedar Nath Timsina, Vice-Principal

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19.12.14

Sri Prakash Saikia, Office Assistance

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**5. Member From Management:**

Mr. Shreeman Hazarika, Member, Governing Body

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19/12/14

**6. Nominees from local society, Students and Alumni**

Mr. Radha Gogoi, Retd. Head Master, Digboi High School

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19/12/2014

Md Islam Haque, Principal i/c Sowmar Vidyapith

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19/12/2014

MR. Dushyanta Borah , President, Digboi College Student Union.....

**7. Nominees from Employers /Industrialists/stakeholders**

Mrs. Runita Goswami, Senior HR Manager IOCL(AOD)

*[Signature]*  
19/12/2004

Mr. Adil Khan, IAS, SDO, Civil, Margherita Subdivision (Ex-officio).....

**8. Techers Members:**

Dr. Amrit Chanda Deka, Deptt of Mathematics

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19/12/14

Mrs. A. Borgohain, Deptt of Zoology

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19/12/14

Sri Ashokanada Chakraborty, Deptt of Economics

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Dr. Jayanta Handique, HOD, Electronics

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J. Handu

Sri Pabitra Bharali, Deptt of English

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**The agenda:**

- ① Discussion and approval of the self study Report to be submitted to NAAC for re-accreditation
- ② Review on activities and action plan.
- ③ Misc.

Dr. Dip Saikia, Principal & Chairperson of ISAC, presides over the meeting. Golap Kalita, Co-ordinator, ISAC, welcomes the members and ~~off~~ explains the purpose of the meeting. He apprised the members that the meeting is convened to discuss on the Self-Study Report and action plan of the ISAC. The coordinator, then, placed the SSR before the members.

The members of the ISAC, after thorough discussion accepted the SSR and recommended the report for consideration of the Governing Body and onward submission to NAAC.

The meeting unanimously adopts the Annual Plan of Activities for 2014-'15 and requests the GB to initiate action accordingly.

The meeting comes to an end with thanks to and from the chair.

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19/12/2014

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