










**Signature of member for the meeting to be held on 29/06/2018**

1. Dr. Dip Saikia, Principal .....   
29/6/18
2. Mr. H. N. Sarma ..... 29.6.18
3. Dr. J. Handique, Co-ordinator .....
4. Dr. A. C. Dutta .....   
29.6.18
5. ~~Dr.~~ P. Bharali .....   
29/6/18
6. Mr. P. Gogoi ..... 
7. Mr. C. C. Baruah .....   
29/6/18
8. Mr. P. K. Saikia .....
9. Mr. J. Borgohain .....
10. Mr. D. C. Sedai  
Convenor, Curricular Aspects .....
11. Dr. Itu Das  
Convenor, Teaching, Learning and Evaluation ..... 
12. Dr. Anamika Neog  
Convenor, Research, Consultancy and Extension .....
13. Mr. Jayantadeep Dutta  
Convenor, Infrastructure and Learning Resources .....
14. Dr. Rashmi Patowary  
Convenor, Student Support and Progression ..... 
15. Dr. T. C. Dutta  
Convenor, Governance, Leadership and Management ..... 
16. Mr. R. R. Tariang  
Convenor, Innovations and Best Practices .....   
29/06/18


Proceeding of IQAC meeting held on 29/06/2018 held in the Principals' Chamber,  
Digboi College

**Agenda of meeting:**

4. Discussion about Academic and Administrative Audit (AAA)
5. Preparation of AQAR for the year 2017-18
6. Others

**Major resolutions in the meeting:**

4. It is decided to conduct the Academic and Administrative Audit (AAA) by External evaluator within November 2018.
5. The meeting advices the Co-ordinator to prepare the AQAR for the session 2017-18 and submit to the NAAC on time. In this connection, all sub committees are requested to prepare reports on their assigned criterion within November 2018.
6. The committee also decided to create a Whatsapp group for prompt delivery of message among the faculty of the college.

  
IQAC Co-ordinator  
Digboi College,

  
Chairperson  
Principal, Digboi College